

SWMS Meeting Minutes



June 23, 2020

General

Note: Due to restrictions on gatherings, this board meeting was held via the internet-based Zoom video conferencing application.

The meeting was called to order at 6:08PM by President Gary Sanford.

Announcements from the President and Board Members:

- Motion to approve the 2/2020 and 5/2020 meeting minutes was moved and seconded
- Website Update (A. Sanford):
 - Website is live and working at www.southwestmotorsport.org domain, www.SWMS.org domain in the process of being linked due to challenges with transfer of website from Mariposa to SWMS, troubleshooting in progress
 - July event news send-out will be the first test of the new Wix-based email broadcast application
 - Board agreed to assign A. Sanford with responsibility of maintaining club master email/contact list
- Track Truck Update (Z. Meyer):
 - Failed tire, new tire required. Truck uses special 16.5" tires, Zane was able to find a shop with NOS tires, two new front tires installed. Others kept as spares.
 - Tom agreed to deliver a set of truck keys to Zane (F. Cordova also has a set of keys).
 - Zane agreed to donate and install UV tire covers to help prevent damage to tires during storage.
 - Steve and Tom agreed to research a new set of SWMS and sponsor decals for the track truck.
- 2020 SWMS Technical Inspection Day report
 - Many thanks to Dave and Ken.
 - 10 or 11 cars participated, day was well organized and went well.
 - Lesson learned from RMVR: new Snell 2020 helmets are delayed/hard to find and will likely be more widely available at the year-end of 2020.

Treasurer's Report

- Motion to approve the treasure's report was moved and seconded

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| Beginning balance for June | \$12,537 |
| Deposits | Approx. \$120 in licensing/member fees |
| Withdrawals | -\$2,750: insurance payment (down from \$3800 due to COVID cancelations) |
| Estimated Ending balance Reported for June | \$9,907 |

- Treasurer's Notes:
 - 2020 insurance certificate officially shared with Sandia Speedway, approved
 - 2020 Sandia Speedway contact signed 6/22/2020

- Four official 2-day race event weekends starting with July event
- Option for an October or November event as appropriate

Old Business

- No old business topics were discussed during this special-event Board Meeting

New Business

Remainder of board meeting spent discussing July 11th and 12th race weekend which was approved under special COVID restrictions by the State of NM and Bernalillo County Commissioner.

- Primary, over-ruling priority for first SWMS event: Meet or exceed state requirements, keep SWMS members safe
- Registration:
 - Board needs a final decision and procedure for last minute race drivers licensed by national clubs but not licensed specifically by SWMS
 - *COVID-safe-practice*: registration will be online only; email to Marci (due Wednesday before the race) or Motorsports.reg (registration closes Thursday before the race).
 - *COVID-safe-practice*: Sandia Speedway will require 100% of participants and personnel entering the track to review and sign the COVID waiver (to be distributed at gate and in race packets)
 - *COVID-safe-practice*: SWMS/Sandia Speedway will require 100% of participants and personnel entering the track to undergo a non-contact body temperature measurement
 - *COVID-safe-practice*: Main entrance gate to be monitored and restricted such that people entering are funneled towards SWMS officials to ensure paperwork and requirements are met
- Tower and Race Control Operations:
 - *COVID-safe-practice*: Tower to be closed to all personnel/entrants for the safety of race control and timing and scoring personnel
 - *COVID-safe-practice*: Disinfect radios and workstations prior to handing out, radios to be distributed at bottom of grandstands
- Timing and Scoring:
 - *COVID-safe-practice*: Discontinue method of distributing lap times on grouped clipboards and paper print-outs.
 - Vic working on a method to completely digitize the broadcast of lap times via Speedhive to member smart phones in a non-contact method.
 - Need identified that existing timing laptop outdated and not able to run modern, online timing system
 - Board voted and approved to spend approx. \$600 on a new laptop compatible with Speedhive and the existing track encoder
- Volunteers:
 - Plenty of volunteers identified and confirmed for the weekend
 - *COVID-safe-practice*: Since concessions will be closed, Zane and Wendy volunteered to provide specially prepared, pre-packaged volunteer lunches, distribution to be socially distanced
 - *COVID-safe-practice*: SWMS to provide masks, gloves, and water for all volunteers.
- HPDE/S and Driver Training:

- *COVID-safe-practice:* John Slenes and Steve Marino to abandon classroom training format and introduce all-new, Zoom-based two-part evening online classes.
- *COVID-safe-practice:* John Slenes and Steve Marino to implement 'Ross Bentley' lead-follow on-track session format to keep to one person per car. Members noted that lead-follow can be challenging because immediate instructor feedback in-situ during lapping cannot be given. However, John and Steve confident work-arounds possible.
- General Event Requirements:
 - *COVID-safe-practice:* The board members discussed and came to agreement on a unified mask policy: SWMS board members to lead by example, without dispute. The board identified that there are many views on masks, however, SWMS has a responsibility to follow State and track COVID requirements.
 - *COVID-safe-practice:* No use of indoor facilities, outside of the restrooms, will be permitted.
 - Socially-distanced camping is an option during the July event weekend.
- Review of Other Race Weekend Experiences and National Club COVID Requirements (S. Marino, L. Haynes):
 - SCCA: have COVID policies and forms on-site for review should authorities inquire.
 - SCCA: masks have been a bit contentious, SWMS to expect profession, respectful use.
 - SCCA: the leadership/event chair should have a pre-thought plan for 'troublemakers'.
 - LaJunta Race: COVID read-and-sign required
 - LaJunta Race: Masks 50/50 at times (perhaps different requirements than NM)
 - LaJunta Race: Overall, good job at running an event with 'early COVID requirements'.

The meeting was adjourned at 8:10PM

The next meeting will be held via Zoom on 7/28/2020, 6PM start. See separate email for Zoom instructions.