



## **SWMS Meeting Minutes**

May 7, 2020

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### **General**

Note: This was a special-event Board Meeting called to order with the purpose of reviewing club status briefly and to determine actions pertaining to the recent COVID-19 shutdowns and impacts in New Mexico. Due to restrictions on gatherings, this special-event meeting was held via the internet-based Zoom video conferencing application.

The meeting was called to order at 6:06PM by President Gary Sanford.

### **Announcements from the President and Board Members:**

- Tom gave the update that the fleet of SWMS fire extinguishers was being recertified on 5/7/2020
- Gary gave the update that the SWMS non-profit status and fees had been filed with the NM Secretary of State for another year with the club status listed as "In Good Standing".
- 2020 Website Update Project
  - A. Sanford gave the report that the new website was live and running at both swms.org and southwestmotorsport.org.
  - Official handover and maintenance training by Mariposa Marketing were delayed from the original March date due to COVID-19 restrictions, training to be reschedule as soon as restrictions are lifted.
  - In parallel, the old SWMS email contact list was extracted from MailChimp and sent to Larry for scrubbing and modernization. Larry will return the list to Andrew once work is finished, to be imported in Wix for the new email broadcast method.
  - J. Slenes reported that SMWS' Facebook page was up to 850 likes and 900 followers, both numbers are increased in 2020.

### **Treasurer's Report**

- Motion to approve the treasure's report was moved and seconded
- A quick report on SWMS' financial status was given for May:
  - Approx. \$12,500 on balance sheet
  - A donation was received by Highway Supply
  - Annual membership fees continue to be received
  - For the year, income is +\$1175
  - No major expenses for the 2020 season to date, the first expense will be the first insurance payment
  - J. Colbert had already cancelled insurance coverage for the first 2020 season races which were forced to be cancelled by COVID-19, saving \$4,500. Insurance credits can continue to be returned for each race SWMS cancels.

### **Old Business**

- No old business topics were discussed during this special-event Board Meeting

## **New Business**

- Action Item: G. Sanford to update Board protocols and procedures to permit holding online-format, video-based Zoom Board Meetings.

### **Special-Event Topic: SWMS Board Adjusted Plan for First Half of 2020 Season**

- Tentative 30 May Event at Sandia Speedway Pending Possible State Approval, current status:
  - No volunteers for the following positions: Event Chair, Registrar, Corner Marshal Lead.
  - Status of Sandia Speedway is officially marked as “Closed” per NM State COVID-19 restrictions.
  - SWMS was in contact with Sandia Speedway, who had the update that Sandia Speedway had submitted a re-opening proposal to the Office of the NM Governor. No feedback had yet been received.
- The Board discussed and considered the following tentative plan for an event for if the NM government granted last minute permission to open the track on 30-May:
  - Masks recommended.
  - Distance between entrants in the paddock required.
  - An M. Travers-organized Sunday morning event, following the Winter Series format, would be most likely to be able to be organized versus a full SWMS-organized weekend.
  - It was noted that SWMS had not yet held the annual vehicle technical inspections or completed mailing of formal 2020 memberships and licenses.
- Fundamentally, after much discussion, the Board agreed to await the next planned June 1 update from the NM Office of the Governor prior to committing to the 30-May date or the next full SWMS weekend racing event.
- The SWMS Board agreed to actively follow NM State news updates and to remain in close contact with Sandia Speedway in order to remain in an agile position should restrictions ease or change.
- The SWMS Board agreed that a full 2-day weekend SWMS event would require a minimum of 2 weeks’ notice to organize, plan, and arrange volunteers once permission is granted to restart events.

The meeting was adjourned at 7:50PM

The next meeting will be communicated via email pending the next update(s) from the NM Office of the Governor and/or Sandia Speedway management.