



SWMS Meeting Minutes

September 22, 2020

General

Note: Due to restrictions on gatherings, this board meeting was held via the internet-based Zoom video conferencing application.

The meeting was called to order at 6:02PM by President Gary Sanford.

Announcements from the President and Board Members:

- Motion to approve the 8/2020 meeting minutes (held 9/1/20) was moved and seconded.
- The final SWMS 2020 Official Board and General Membership Meeting will be 10/27/2020.
- Sponsor Report
 - Thanks to all of the supportive sponsors to SWMS: Travers Mechanical, University Mazda, and Car Crafters. Recent discussions with University Mazda have been extremely positive, Mazda General Manager doubled contributions for October race and plans to bring booths with MX-5 info/demo, racer support parts pricing, and potentially also a Mazda car show.
 - Car Crafters again has been a primary sponsor for the SWMS 2020 season. The Board noted that J. Guthrie continues to be an excellent supporter and member both at the track and in the wider NM racing community.
- Media Update
 - J. Guthrie, M. Travers, and G. Sanford were featured in a KOB/Ch. 4 sports video covering SWMS track activities. More footage may be collected during Oct. 25 SM race.

Treasurer's Report

- A comprehensive treasurer's report is now generated by J. Colbert in Excel format, both as event balance sheet summaries as well a monthly, running summary. These new documents will be sent out separately to the Board. A snapshot is provided below:

Beginning balance for September	\$13,797.62
Deposits	+\$1,372.20: Sept Event Pre-Reg Fees
Withdrawals	-\$2,707.10: Insurance Payment + Supplies
Estimated Ending balance Reported for September	\$12,462.72

- Motion to approve the treasure's report was moved and seconded.
- Treasurer's Notes:
 - 2020 insurance complete and paid in full for remainder of year.
 - The Karting groups continue to be a large supporter and boost to SWMS.

Old Business

- See Action Item list at end of minutes.

New Business

- September 26/27 – Sandia Event #5: Summer Breeze Grand Prix II
 - Event coordinator: J. Colbert
 - Steward: L. Pittsley / L. Haynes
 - Schedule send 9/22/2020 and is final. Note that Saturday is a full scheduled, busy day.
 - J. Colbert will provide the COVID-safe worker lunches.
 - As of the evening of the Board Meeting, 31 cars/karts registered.
 - All other COVID protocols and preparations to be followed, planned to be a fun event!
- October 24/25 – Sandia Event #6: Miata Mayhem
 - Event coordinator: J. Stoughton
 - Co-coordinator for SM purse race: M. Travers
 - Steward: L. Pittsley
 - Membership for non-SWMS, out of town entrants
 - Proposal: waive SWMS annual membership requirement for one-time, October race for entrants with NASA/SCCA/National licenses. Such entrants to provide valid race license and driver license.
 - Motion was moved and seconded.
 - Board concern: Is a purse race in-line with SWMS intents?
 - The Board noted that SWMS is a non-profit organization and holding a purse race during a SWMS event weekend is a 'first of its kind' activity.
 - Therefore, SWMS to manage and operate racing event.
 - Sponsors solely responsible for managing and distributing purse in the spirit of generating interest from new members and/or racer who have not previously been to a SWMS event.
 - Entrant concern: Some teams operate one race car with two or more drivers, what is the fee structure?
 - SWMS fee structure is to pay per car, not per driver.
 - Logistics/Weekend Notes and Suggestions:
 - Recommendation to use staging 'cones' to reduce work load on pit and grid.
 - Goal is to have the weekend schedule ready and posted > 1 week prior to races.
 - November TBD – Arroyo Seco Event
 - Due to COVID uncertainties, Board recommended to, unfortunately, cancel event.
 - Motion was moved and seconded.
- Drone Footage During Race
 - Drone operator to contact race chair for permission prior to flying.
 - Drones are not permitted to operate directly over cars racing on track.
- 2021 SWMS Board
 - More during future Board Meeting, but current recommendation is to keep same Board for 2-year duration.
 - G. Sanford and L. Haynes to ensure protocols, procedures, and by laws permit such a recommendation.

The meeting was adjourned at 8:09PM

The next meeting will be held via Zoom on 10/27/2020, 6PM start. See separate email for Zoom instructions.

Action Items from Sept 1 Board Meeting (22-Sep updates in blue)

1. Find the by laws, send an email to Bob Mcniel to see if he has them-Larry P, if Marci sends me his email send a request to Bob M-Gary S
Done: Legacy draft located and provided by B. Mcniel. L. Pittsley also located and forwarded a legacy draft. Possible interim draft may be with B. Swope. B. Richards to review drafts with G. Sanford as progress is made towards updating and publishing by laws.
2. Email paid up list with note on board for 2021-Gary S
Done.
3. Come up with a way to recognize Carcrafters-All
Still being worked through. Please wear Car Crafters shirts on race weekends to show support!
4. Put driver self report (or check that it's in there) for wall or car contact-Bob R
Done. Yes, reporting form also posted to SWMS.org.
5. Send an email to Steve M and John S to xcel HPDS to suggest only Comp Driving school in Sept-Gary S
Done.
6. Email to Larry P to follow up on all 3 wall contact/contact for the Sept event-Gary S
Done: Discussion notes -
 - L. Pittsley found it difficult/impossible to serve as a witnessing steward for the contact event will simultaneously being a race driver during the same event.
 - L. Haynes agreed to share stewarding while/if L. Pittsley is racing.
 - L. Pittsley to reinforce 'non-contact' racing, SWMS penalty point system, and general review during September race drivers meeting.
7. Talk to Yearwood about putting them down as sponsor on website-Larry P
Still in-progress. A few voicemails have been let but no official permission yet granted/agreed.
8. Let John Slenes in on KOB interview/track day for facebook-Gary S
Done.
9. Email to Tom/Vic on flags for Karts-white for vehicle on track/white plus yellow for where the broken Kart is-Gary S
Done: Discussion held. Agreement to suspend race time clock, standing black flag field into hot pit, cars/karts to regroup, exit hot pit under standing yellow, single-file restart. Tom and Larry to develop protocol.
10. Collect fees for Aug-Marci
Done.
11. Email to Tom (cy Larry H) on black flag for getting a car off the track after a yellow if its due to heat or position and a red isn't warranted.-Gary S
Done.